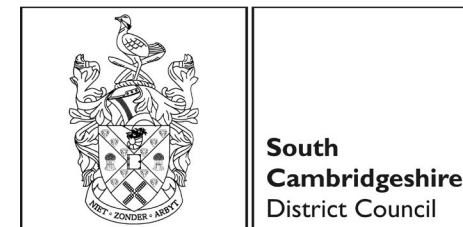


SOUTH CAMBRIDGESHIRE DISTRICT COUNCIL

FORWARD PLAN

FROM 1 JUNE 2006



The Decision Makers

The members of the Council's executive are to be appointed at Annual Council on 25 May 2006; presently they are:

Leader of the Council

Councillor Sebastian Kindersley

Portfolio Holders

Community Development

Councillor Mrs Deborah Roberts

Conservation, Sustainability and Community Planning

Vacant

Environmental Health

Councillor Mrs Daphne Spink MBE

Housing

Councillor Mrs Elizabeth Heazell

Information and Customer Services

Councillor John Batchelor

Planning and Economic Development

Councillor Dr David Bard

Resources and Staffing

Vacant

Where a decision is recorded as to be made by the Cabinet, its membership includes all of the above. Decisions will be made collectively by those members of the Cabinet present at the relevant meeting.

Where a decision is recorded as to be made by an individual councillor, the decision will be made in their capacity as the relevant Portfolio Holder.

Where a decision is recorded as to be made by an officer, the name and title of that person will be stated.

Where a decision is recorded as to be made by Council, the decision will be made collectively by those present of all 57 councillors, sitting as the full Council.

Key Decisions expected to made during the four months from 1 June 2006

Issue/Key Decision	Decision Maker	Timetable (Report Deadline)	Consultations	How to Make Representations	Documents submitted to the Decision Maker
Histon: Future of Public Car Park, High Street	Housing Portfolio Holder	23 January 2006	Housing Portfolio Holder	Contact Jenny Clark, Lands Officer, 01954 713336	Update on Histon & Sawston Car Parks, 13/04/2006 Cabinet Report with recommendation from the Housing Portfolio Holder, 08/06/2006 Cabinet
	Housing Portfolio Holder	8 March 2006			
	Cabinet	13 April 2006			
	Cabinet	8 June 2006 (31 May 2006)			
Linton: Future of Public Car Park, Coles Lane	Housing Portfolio Holder	23 January 2006	Local Members for Linton Linton Parish Council Shire Homes Housing Portfolio Holder	Contact Jenny Clark, Lands Officer, 01954 713336	Coles Lane, Linton car park (Report), 13/04/2006 Cabinet Coles Lane, Linton car park (Appendix A), 13/04/2006 Cabinet Coles Lane, Linton car park - (Appendix B), 13/04/2006 Cabinet Report with recommendation from the Housing Portfolio Holder, 08/06/2006 Cabinet
	Housing Portfolio Holder	8 March 2006			
	Cabinet	13 April 2006			
	Cabinet	8 June 2006 (31 May 2006)			
Sawston: Future of	Housing Portfolio	23 January 2006	Housing Portfolio	Contact Jenny Clark,	Update on Histon &

Issue/Key Decision	Decision Maker	Timetable (Report Deadline)	Consultations	How to Make Representations	Documents submitted to the Decision Maker
Public Car Park, High Street	Holder Housing Portfolio Holder Cabinet Cabinet	8 March 2006 13 April 2006 8 June 2006 (31 May 2006)	Holder	Lands Officer, 01954 713336	Sawston car Parks, 13/04/2006 Cabinet Report with recommendation from the Housing Portfolio Holder, 08/06/2006 Cabinet
Local Area Agreements	Cabinet Council Cabinet Environmental Health Portfolio Holder Cabinet	10 November 2005 24 November 2005 9 February 2006 9 February 2006 8 June 2006 (31 May 2006)		Contact Simon McIntosh, Head of Community Services, 01954 713350, or Paul Swift, Policy and Performance Review Manager, 01954 713017	Local Area Agreements (Cabinet 10 November 2005) Local Area Agreement (January 2006 Submission) Local Area Agreement (Final, Cabinet 8 June 2006)
Travellers' Housing Needs Survey	Cabinet Cabinet	8 December 2005 8 June 2006 (31 May 2006)	Development and Conservation Control Committee	Contact Traveller Project - Strategic Officer Group on Traveller Issues Traveller Project - Strategic Officer Group on Traveller Issues	Travellers' Housing Needs Survey - Initial Findings (Cabinet 8 December 2005) Travellers' Housing Needs Survey - Appendix (Cabinet 8 December 2005) Survey Results (Cabinet 8 June 2006)

Issue/Key Decision	Decision Maker	Timetable (Report Deadline)	Consultations	How to Make Representations	Documents submitted to the Decision Maker
The National Affordable Housing Programme	Cabinet	8 June 2006 (31 May 2006)	Housing Portfolio Holder	Contact Denise Lewis, Head of Housing Strategic Services 01954 713351	Report
Single Status Agreement	Cabinet Council	8 June 2006 (31 May 2006) 22 June 2006 (14 June 2006)	UNISON GMB	Contact Jill Mellors, HR Officer, 01954 713299	Report and Agreement
Traveller Issues Update	Cabinet Council	8 June 2006 (31 May 2006) 22 June 2006 (14 June 2006)		Contact Traveller Project - Strategic Officer Group on Traveller Issues	Report and draft Strategy
Milton Country Park - Improving Facilities / Future Management	Cabinet Cabinet	9 February 2006 8 June 2006 (31 May 2006)	Milton Country Park Advisory Group	Contact Simon McIntosh, Head of Community Services, 01954 713350	Milton Country Park - Improving Facilities Milton Country Park - Appendix 1 Milton Country Park - Appendix 2
Milton: Baits Bite Lock Conservation Area Appraisal	Conservation, Sustainability and Community Planning Portfolio Holder Cabinet	26 April 2006 8 June 2006	Public consultation began in February 2006, with results reported to Conservation Advisory Group on 26 April 2006 .	Contact Nick Grimshaw, Conservation and Design Manager, 01954 713180	Baits Bite Lock - Draft Appraisal Baits Bite Lock Conservation Area Appraisal, 26/04/2006

Issue/Key Decision	Decision Maker	Timetable (Report Deadline)	Consultations	How to Make Representations	Documents submitted to the Decision Maker
		(31 May 2006)			Conservation Advisory Group
Swavesey Conservation Area Appraisal	Conservation, Sustainability and Community Planning Portfolio Holder Cabinet	26 April 2006 8 June 2006 (31 May 2006)	Public consultation began in February 2006, with results reported to Conservation Advisory Group on 26 April 2006 .	Contact Nick Grimshaw, Conservation and Design Manager, 01954 713180	Swavesey - Draft Appraisal - Part 1 Swavesey - Draft Appraisal - Part 2 Swavesey - Draft Appraisal - Map Swavesey Conservation Area Appraisal, 26/04/2006 Conservation Advisory Group
Teversham Conservation Area Appraisal	Conservation, Sustainability and Community Planning Portfolio Holder Cabinet	26 April 2006 8 June 2006 (31 May 2006)	Public consultation began in February 2006, with results reported to Conservation Advisory Group on 26 April 2006 .	Contact Nick Grimshaw, Conservation and Design Manager, 01954 713180	Teversham - Draft Appraisal Teversham Conservation Area Appraisal, 26/04/2006 Conservation Advisory Group
Review of the 2004-07 Community Strategy for South Cambs	Cabinet	8 June 2006 (31 May 2006)	All partners in the South Cambs Strategic Partnership	Contact Simon McIntosh, Head of Community Services, 01954 713350	Report and review of Strategy

Issue/Key Decision	Decision Maker	Timetable (Report Deadline)	Consultations	How to Make Representations	Documents submitted to the Decision Maker
2005/06 End of Year Corporate Milestone Report	Cabinet	8 June 2006 (31 May 2006)		Contact Ian Salter, Performance Improvement Officer 01954 713018	Report
2005/06 End of Year Corporate Performance Indicator (PI) Report	Cabinet	8 June 2006 (31 May 2006)		Contact Ian Salter, Performance Improvement Officer 01954 713018	Report
Future Options for the Procurement of Housing Repairs	Cabinet Cabinet	8 December 2005 8 June 2006 (31 May 2006)		Contact Steve Hampson, Housing and Environmental Services Director, 01954 713021	<p>Housing Responsive Repairs Procurement - Report (Cabinet 8 December 2005)</p> <p>Housing Responsive Repairs Procurement - Executive Summary (Cabinet 8 December 2005)</p> <p>Housing Responsive Repairs Procurement - Complete Review (Cabinet 8 December 2005)</p> <p>Report on delivery of the Action Plan (Cabinet 8 June 2006)</p>
Performance Plan	Cabinet	8 June 2006		Contact Paul Swift,	Performance Plan 2006

Issue/Key Decision	Decision Maker	Timetable (Report Deadline)	Consultations	How to Make Representations	Documents submitted to the Decision Maker
		(31 May 2006)		Policy and Performance Review Manager 01954 713017	
Workforce Plan	Cabinet Council Cabinet	9 June 2005 23 June 2005 8 June 2006 (31 May 2006)		Contact Susan Gardner Craig, Human Resources Manager 01954 713285	Workforce Plan, Cabinet 9 June 2005 Report, Cabinet 8 June 2006
Review of Information & Communications Technology (ICT) Security Policy and Usage Guidelines	Cabinet	8 June 2006 (31 May 2006)		Contact Steve Rayment, Assistant Director of Finance and Resources (ICT) 01954 713010	ICT Security Policy and Usage Guidelines Report, Cabinet 8 June 2006
Private Sector Housing Renewal Strategy	Environmental Health Portfolio Holder Cabinet	9 February 2006 8 June 2006 (31 May 2006)	Environmental Health Portfolio Holder During February and March 2006 consultation will take place with: <ul style="list-style-type: none"> • Housing associations and Registered Social Landlords • Voluntary Sector involved with housing and homelessness issues 	Contact Dale Robinson, Chief Environmental Health Officer, 01954 713229, or Rosemary Simpson, Environmental Health Officer (Private Sector Housing) 01954 713368	Report and Strategy Private Sector Housing Renewal Strategy - Consultation Draft

Issue/Key Decision	Decision Maker	Timetable (Report Deadline)	Consultations	How to Make Representations	Documents submitted to the Decision Maker
			<ul style="list-style-type: none"> • Private landlords that the Council is aware of • Tenants of private landlords • South Cambridgeshire Primary Care Trust • GO East • CAB and other advice agencies • MP's • Kevin Reynolds (Strategic Lead on Community Living, SCDC Sheltered Housing) 		
Increase in Charges to Hostel Residents	Cabinet Council	8 June 2006 (31 May 2006) 22 June 2006 (14 June 2006)		Contact Steve Hampson, Housing and Environmental Services Director 01954 713021	Report
Food Safety Service Plan	Cabinet Council	8 June 2006 (31 May 2006) 22 June 2006 (14 June 2006)		Contact Geoff Keerie, Principal Environmental Health Officer, 08450 450 063	Report and Plan
Health and Safety Plan	Cabinet Council	8 June 2006 (31 May 2006) 22 June 2006		Contact Geoff Keerie, Principal Environmental Health Officer, 08450 450 063	Report and Plan

Issue/Key Decision	Decision Maker	Timetable (Report Deadline)	Consultations	How to Make Representations	Documents submitted to the Decision Maker
		(14 June 2006)			
Race Equality Scheme	Cabinet Council Cabinet Council	12 January 2006 26 January 2006 8 June 2006 (31 May 2006) 22 June 2006 (14 June 2006)	Internal Senior Officers Local communities and interest groups Local residents (via website)	Contact Tim Wetherfield, Head of Policy and Communication 01954 713200	Race Equality Scheme - Report Race Equality Scheme - Cover Race Equality Scheme
Information & Communications Technology (ICT) Strategy 2006-2009	Cabinet Council	8 June 2006 (31 May 2006) 22 June 2006 (14 June 2006)		Contact Steve Rayment, Assistant Director of Finance and Resources (ICT) 01954 713010	ICT Strategy 2006-2009
Licensing (Gambling) Policy	Licensing Committee Environmental Health Portfolio Holder Licensing Committee Environmental Health Portfolio Holder Cabinet Council	26 June 2006 (16 June 2006) 26 June 2006 (16 June 2006) October 2006 October 2006 9 November 2006 (1 November 2006) 23 November 2006	Various statutory and other groups	Contact Myles Bebbington, Licensing Officer 08450 450 500	Draft Policy (Licensing Committee, Environmental Health Portfolio Holder Meetings, June and October 2006) Final Policy (Cabinet and Council, November 2006)

Issue/Key Decision	Decision Maker	Timetable (Report Deadline)	Consultations	How to Make Representations	Documents submitted to the Decision Maker
		(15 November 2006)			
Move to Four-Yearly District Council Elections	Council Council	27 October 2005 Between 22 June 2006 and 24 August 2006	<p>Public consultation begun via South Cambs Magazine Spring 2006 Edition and on the Council's website, with a deadline for responses of 28 April 2006.</p> <p>Members of the public can respond via:</p> <ul style="list-style-type: none"> • the on-line form on the Council's website; • by e-mail to consultation@scambs.gov.uk; • by telephone to 08450 455213; or • in writing to Electoral Services, South Cambridgeshire District Council, FREEPOST (CB860), Cambridge CB3 6BR. 	Contact Tim Wetherfield, Head of Policy and Communication 01954 713200	<p>Proposed Move to Four Yearly All Out District Council Elections</p> <p>Have your say on local elections (South Cambs Magazine, Spring 2006 Edition)</p>
Approval of Statement of Accounts 2005/06	Audit Panel, to whom delegated authority was granted by Council on 23 February 2006	30 June 2006 (provisional) (22 June 2006)		Contact Adrian Burns, Chief Accountant 01954 713072	Statement of Accounts 2005/06

Issue/Key Decision	Decision Maker	Timetable (Report Deadline)	Consultations	How to Make Representations	Documents submitted to the Decision Maker
Local Management Organisation for Northstowe	Cabinet	13 July 2006 (5 July 2006)		Contact Jane Thompson, Cultural Services Manager 01954 713348	Report
Transformation Project: Quarterly Report on Costs / Savings	Cabinet	13 July 2006 (5 July 2006)		Contact John Ballantyne, Chief Executive 01954 713011	Quarterly Report on Transformation Project Costs and Savings
Sub Regional Strategies for Cambridge Sub Region: Quality of Life	Cabinet	13 July 2006 (5 July 2006)		Contact Jane Thompson, Cultural Services Manager 01954 713348	Report and Presentation by Peter Studdert of Cambridgeshire Horizons
Provisional Outturn 2005/06	Cabinet	13 July 2006 (5 July 2006)		Contact Adrian Burns, Chief Accountant 01954 713072	Report (for information only)
Airey Development Programme - Update	Cabinet	13 July 2006 (5 July 2006)	Residents Parish Councils Local Members Housing Portfolio Holder	Contact Denise Lewis, Head of Housing Strategic Services 01954 713351	Report
Northwest Cambridge	Cabinet	13 July 2006		Contact Caroline Hunt,	Report

Issue/Key Decision	Decision Maker	Timetable (Report Deadline)	Consultations	How to Make Representations	Documents submitted to the Decision Maker
Area Action Plan: Issues and Options		(5 July 2006)		Principal Planning Policy Officer 01954 713196	
Windmill Estate Redevelopment Proposals	Cabinet Council Cabinet Council	12 May 2005 26 May 2005 13 July 2006 (5 July 2006) 27 July 2006 (19 July 2006)	Windmill Estate Project Steering Group	Contact Denise Lewis, Head of Housing Strategic Services 01954 713351	Recommendation from Windmill Estate Steering Group (Cabinet 13 July 2006 & Council 27 July 2006)
Combined Community and Cultural Strategy Replaces Arts Strategy, Sports Strategy and Community Development Strategy.	Cabinet	14 September 2006 (6 September 2006)		Contact Tricia Pope, Community Development Manager, 01954 713290	Report and Strategy
Community Strategy 2007-2010	Cabinet	14 September 2006 (6 September 2006)	<ul style="list-style-type: none"> • Public Consultations • Postal Survey • Workshops with neighbourhoods • Councillor workshops 	Contact Paul Swift, Policy and Performance Review Manager 01954 713017	Community Strategy 2007-2010
Review of the Medium Term Financial Strategy	Cabinet	12 October 2006 (4 October 2006)		Contact Adrian Burns, Chief Accountant, 01965 713072, or Paul	Report

Issue/Key Decision	Decision Maker	Timetable (Report Deadline)	Consultations	How to Make Representations	Documents submitted to the Decision Maker
	Council	26 October 2006 (18 October 2006)		Swift, Policy & Performance Review Manager, 01954 713017	
Discretionary Rate Relief	Cabinet Cabinet	8 December 2005 14 December 2006 (6 December 2006)		Contact Lee Phanco, Assistant Director of Finance and Resources (Revenues) 01954 713110	Policy for the Award of Discretionary Relief from Non-Domestic Rates other than for Charitable Organisations - Report (Cabinet 14 December 2006)